

Appendix C

Rhode Island Low-Income Home Energy Assistance Program (LIHEAP)

Declaration of Self-Employment Form

Self-Employment expenditures shall be verified by the appropriate IRS tax forms.

Applicants shall have this documentation available at the intake appointment. Earnings from self-employment shall be included in the household's gross aggregate income.

Applicant Name:
Business Name:
Type of Business:
Tax ID Number:

Reporting Period: From: _____ To: _____

A. Gross Income as Reported on Schedule C <u>Please note:</u> If gross income as reported on Schedule C is not available, use gross revenue receipts for last four weeks to determine annual gross business income.	\$
B. 60% of Gross Business Income (60% of A) <u>Please note:</u> If a tax return from two years back is provided due to late tax filing of prior year and the same occupation/business is held by the applicant, add 3% to the gross income in that tax return provided.	\$
Total Business Income to be included in Applicant's aggregate income (From B)	\$

Applicant Signature

Date

I hereby attest that I have reviewed and documented all applicable income documentation for this applicant.

Intake Worker Name

Date